



**X.R LEON & CO**  
Chartered Accountants

Flat-A2, Rajprabha Apartments,  
No. 42, Railway Station Road,  
Kodambakkam, Chennai-600024  
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E-mail : xrleon@gmail.com

Date : 20/12/2024

To

The Deputy Secretary,  
The Institute of Chartered Accountants of India,  
122, Mahatma Gandhi Road,  
Nungambakkam,  
Chennai – 600034

Dear Sir,

Sub : Request to display the Vacancy Advertisement on the Notice Board – reg

We request you to display the Articled Assistant and Accounts/Audit/Data Process Executive Vacancy Advertisement attached in this letter on the Institute Notice Board / SIRC website Vacancy Notice Place.

Thanking you,

**For X.R LEON & CO**  
**CHARTERED ACCOUNTANTS**

  
**(J.XAVIER R.LEON)**  
**Proprietor**





## **VACANCY FOR ARTICLED ASSISTANT**

We have a few vacancies for Articled Assistant in our Firm.

❖ **Position :**

**Qualification :**

**Articled Assistant** - As per Institute eligibility norms for Articled Assistant.

## **JOB OPPORTUNITY**

Vacancies for Accounts, Audit and Data Process Executives.

❖ **Position :**

**Qualification :**

**Accounts/Audit/Data Process Executive** - Any Degree with Computer Knowledge.

❖ Interested candidates may contact the below mentioned email or mobile no.

**Email** - **xrleon23@gmail.com**

**Mobile No.** - **9486909870**

